



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

---

## **PUBLIC NOTICE OF A REGULAR MEETING**

The **Executive Committee of the Michigan Municipal Services Authority** (Authority) will hold a regular meeting on the following date, at the following time, and at the following location:

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
Thursday, March 12, 2015	2:00 PM	Capitol View Building 201 Townsend St Suite 900 Lansing, MI 48933

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

---

**EXECUTIVE COMMITTEE  
REGULAR MEETING**

Thursday, March 12, 2015 at 2:00 PM

201 Townsend St Suite 900  
Lansing, MI 48933

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
  - a. Minutes of February 12, 2014 Executive Committee special meeting
- V. Administrative Report (see Authority Board agenda)**
- VI. New Business**
  - a. Resolution 2015-03 Regular Meeting Schedule Amendment
  - b. Schedule special meeting
- VII. Public Comment**
- VIII. Other Business**
- IX. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE  
REGULAR MEETING**

Thursday, February 12, 2015 at 1:30 PM

201 Townsend St Suite 900  
Lansing, MI 48933

**MINUTES**

Proposed Minutes       Approved Minutes

MEETING TYPE:     Regular     Special

**I.      Call to Order**

The meeting was called to order at 1:33 PM by the Chairperson.

**II.     Roll Call**

Executive Committee Member Attendance:

Stacie Behler, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Bob Daddow, Vice-Chairperson	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
James Cambridge, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Eric DeLong, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Al Vanderberg, Member*	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

\*Participation by phone

Other attendees:

- Robert Bruner, Michigan Municipal Services Authority
- Scott Buhrer, City of Grand Rapids
- Ashley Gelisse, Treasury
- Steve Liedel, Dykema
- Jessica Moy, DTMB

**III.    Approval of Agenda**

Moved by: DeLong

Supported by: Cambridge

Yes:   X        No:   \_\_

**IV. Approval of Minutes** from January 2, 2015 Regular Meeting of Executive Committee

Moved by: Cambridge  
Supported by: Vanderberg

Yes: X      No: \_\_\_

**V. Administrative Report**

Robert Bruner presented the Financial Report and Project Updates.

Steve Liedel discussed the need for conflict waivers in order to jointly represent multiple clients in matters related to the Financial Management System/Enterprise Solutions (FMS/ES) Service.

The Executive Committee discussed the need to amend Contract #071B4300137 between DTMB and CGI Technologies and Solutions Inc. in order to procure CGI Advantage360 Software-as-a-Service (SaaS) Subscription Services on behalf of local governments statewide.

Scott Buhner discussed plans to approve the necessary contract documents at the March 24 Grand Rapids City Commission meeting.

**VI. Audit Reports**

None.

**VII. Committee Reports**

None.

**VIII. Old Business**

None.

**IX. New Business**

None.

**X. Public Comment**

None.

**XI. Other Business**

None.

**XII. Adjournment**

Moved by: Cambridge  
Supported by: Delong  
Yes: X      No: \_\_\_

Meeting adjourned at 2:37 PM

**Certification of Minutes**

Approved by the Executive Committee on February 12, 2015.

\_\_\_\_\_  
Authority Secretary

\_\_\_\_\_  
Date

PROPOSED



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

---

**EXECUTIVE COMMITTEE  
RESOLUTION 2015-03**

Regular Meeting Schedule Amendment

The Executive Committee of the Michigan Municipal Services Authority resolves that the following amended regular meeting schedule is adopted and approved for the calendar year ending December 31, 2015:

<b>Date</b>	<b>Time</b>	<b>Location</b>
Thursday, April 9, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, May 14, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, June 11, 2015	2:00 p.m.	Livonia City Hall 33000 Civic Center Drive, 4 <sup>th</sup> Floor Livonia, MI 48154
Thursday, July 9, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, August 13, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, September 24, 2015	2:00 p.m.	Grand Rapids City Hall 300 Monroe Ave, Room 601 Grand Rapids, MI 49503
Thursday, October 8, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, November 12, 2015	1:30 p.m.	Capitol View Building 201 Townsend St Suite 900 Lansing MI 48933
Thursday, December 10, 2015	2:00 p.m.	Cadillac Place 3044 W Grand Blvd, Room C-100 Detroit, MI 48202

The meetings will be open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

***Secretary's Certification:***

I certify that this resolution was adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on March 12, 2015.

By: \_\_\_\_\_  
James Cambridge  
Authority Secretary



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

---

## **PUBLIC NOTICE OF A SPECIAL MEETING**

Pursuant to Section 4.6 of the Bylaws of the Michigan Municipal Services Authority (Authority), the Chairperson of the Executive Committee of the Authority has called a special meeting of the Executive Committee and fixed the following time, date, and place for holding the special meeting:

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
[To Be Determined]	[To Be Determined]	Capitol View Building 201 Townsend St Suite 900 Lansing, MI 48933

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.